



Wellow
Primary School

Romsey Road, Wellow

Romsey, Hants
SO51 6BG

Executive Headteacher : Mrs Jo Cottrell
Head of School: Mrs Bethan Larcombe
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Tel: 01794 322201 Fax: 01794 323819

Dear Parents/Carers

A visit has been booked for the children in KS1, details of which are outlined below. On this day the children will be visiting The Theatre Royal, Winchester to watch Peter Pan.

Venue: Theatre Royal, Winchester

Date: Thursday 7th December 2017

Departure time: 9am

Return time: 1pm

Transport: Coach

Clothing: School uniform

Cost: £16 (which includes an ice lolly)

Lunch arrangements: Packed lunch on return to school. If you would like your child to have a school packed lunch, please indicate on the reply slip.

*Charges for this visit are in line with the school's Charging & Remission policy, a copy of which can be viewed on the school's website: wellow.hants.sch.uk. If you feel you are unable to make a voluntary contribution, please contact Mrs Larcombe without delay. **Please note that the trip will only take place if sufficient funds are available and providing the appropriate adult: pupil ratios for school trips can be met. Please indicate on the slip if you are able to help – this is always greatly appreciated! All volunteers must have undertaken a DBS check. You will be asked to pay the cost of the theatre ticket. You will be notified if your help is required.***

Please indicate your payment method and complete the attached sheet, paying particular attention to the section regarding medical conditions, and return to your child's class teacher or the school office by **Thursday 16th November 2017**.

Yours sincerely

B Larcombe

Head of School

THIS FORM MUST BE COMPLETED AND RETURNED TO YOUR CHILD'S CLASS TEACHER BY NO LATER THAN THURSDAY 16TH NOVEMBER 2017.

VENUE: Theatre Royal, Winchester

DATE: Thursday 7th December 2017

DEPARTING AT: 9am

RETURNING AT: 1pm

CHILD'S NAME:

CLASS:

- I agree to my child visiting Theatre Royal, Winchester
- I **have made** my £16 payment online
- I **have enclosed** my £16 payment by cash/cheque (Cheques made payable to HCC)
- I am able to help accompany the children on the visit (I have a current DBS certificate) and am aware that I will be asked to pay £10 for the cost of the ticket. The class teacher will inform you of whether your help is required and after this time, you can pay for your ticket.

PRINT NAME:

NB: The class teacher will confirm whether your help will be required

- I would like my child to have a **pre-ordered school packed lunch**

My child has a medical condition **Yes / No** (please delete as appropriate)

If **Yes** please give details:

My child requires medication for the above condition **Yes / No** (please delete as appropriate)

If **Yes** please give details including dosage:

- Medication held in school Medication to be supplied by parent/carer

NB: Wherever possible, medication should be administered by the parent/carer before the child comes to school.

Does your child suffer from travel sickness? **Yes / No** (please delete as appropriate)

If medication is required for the return journey please ensure this is given to class teacher and complete medication details above.

Signed

Date

(Person/s with parental responsibility)