



**Wellow**  
Primary School

Romsey Road, Wellow  
Romsey, Hants  
SO51 6BG

*Executive Headteacher : Mrs Jo Cottrell*  
*Head of School: Mrs Bethan Larcombe*  
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26<sup>th</sup> April 2018

Dear Parents/Carers

A visit has been provisionally booked for the children in the Summer Term, details of which are outlined below. On this day the children will be visiting Testwood Lakes to support their learning in science on animals. They will explore the pond, surrounding area and woodland, as well as the many resources inside the education centre.

**Venue: Testwood Lakes, Totton**

**Date: Friday 18<sup>th</sup> May 2018**

**Arrival time: 9.30am**

**Collection time: 2.30pm**

**Transport:** Parents to drop off and collect their children from Testwood Lakes as the times indicated above (please see attached map for directions). **Please let the class teacher know if you are unable to transport your child to and from this trip.** Mrs Lea/ Mrs Skinner can bring children from Breakfast Club and return for After School Club if necessary.

**Clothing:** Trousers/ leggings and long-sleeve top (to avoid ticks), wellington boots and a waterproof coat.

Sun cream and hat, depending on weather, as we will be outside for much of the day.

**Cost: £7.00**

**Lunch arrangements: Packed lunch including a non-fizzy drink, and water bottle.**

*Charges for this visit are in line with the school's Charging & Remission policy, a copy of which can be viewed on the school's website: [wellow.hants.sch.uk](http://wellow.hants.sch.uk). If you feel you are unable to make a voluntary contribution, please contact Mrs Larcombe without delay. **Please note that the trip will only take place if sufficient funds are available and providing the appropriate adult: pupil ratios for school trips can be met. Please indicate on the slip if you are able to help – this is always greatly appreciated! All volunteers must have undertaken a DBS check. You will be notified if your help is required.***

Please indicate your payment method and complete the attached sheet, paying particular attention to the section regarding medical conditions, and return to your child's class teacher or the school office by 10<sup>th</sup> May.

Yours sincerely

B Larcombe

**Head of School**

**THIS FORM MUST BE COMPLETED AND RETURNED TO YOUR CHILD'S CLASS TEACHER BY NO LATER THAN:  
Thursday 10<sup>th</sup> May 2018**

VENUE: Testwood Lakes, Totton

DATE: Friday 18<sup>th</sup> May 2018

ARRIVING AT TESTWOOD LAKES AT: 9.30am

COLLECTING FROM TESTWOOD LAKES AT: 2.30pm

CHILD'S NAME: .....

CLASS: .....

I agree to my child visiting .....

I **have made** my £..... payment online

I **have enclosed** my £..... payment by cash/cheque

I am able to help accompany the children on the visit (I have a current DBS certificate)

PRINT NAME: .....

NB: The class teacher will confirm whether your help will be required

I would like to pre-order a school packed lunch for my child

My child has a medical condition      **Yes / No**      (please delete as appropriate)

If **Yes** please give details: .....

My child requires medication for the above condition      **Yes / No**      (please delete as appropriate)

If **Yes** please give details including dosage: .....

Medication held in school

Medication to be supplied by parent/carer

***NB: Wherever possible, medication should be administered by the parent/carer before the child comes to school.***

Signed .....

Date .....

(Person/s with parental responsibility)